

Attach form to front of folder containing documents requiring approval or signature of Chancellor.

UNIVERSITY OF CALIFORNIA, SAN DIEGO CHANCELLOR'S CLEARANCE SHEET	CLEARANCE SHEET DATE: _____
	LETTER DATE: _____
	RESPONSE TO ACTION: YES ___ NO ___ (Date) (From/To) (Subject)

IDENTIFY DOCUMENT TYPE AND BRIEFLY DESCRIBE SUBJECT MATTER:

HEAD OF INITIATING OFFICE (Full name, Title and **Signature**): _____ CAMPUS DEPARTMENT: _____ TELEPHONE: _____

INSTRUCTIONS FOR DOCUMENT RETURN:

For Pickup, Call: _____
 Contact Name Extension

OR

Mail Back To: _____
 Contact Name Mail Code

FOR POLICY & RECORDS ADMINISTRATION USE ONLY:

Date Logged: _____ Date Returned: _____

Reviewer Initials: _____

ROUTE ORDER	TITLE	SIGNATURE	DATE IN	DATE OUT
	Chancellor			
	Executive Vice Chancellor - Academic Affairs			
	Vice Chancellor - Advancement			
	Vice Chancellor and Chief Financial Officer			
	Vice Chancellor – Equity, Diversity & Inclusion			
	Vice Chancellor - Health Sciences			
	Vice Chancellor - Marine Sciences			
	Vice Chancellor - Research			
	Vice Chancellor - Resource Management & Planning			
	Vice Chancellor - Student Affairs			
	UC San Diego Healthcare			
	Others:			