

**INFORMATION TECHNOLOGY SERVICES
RESOURCE MANAGEMENT & PLANNING**

**MONTHLY STATUS REPORT
MAY 2019**

CONFLUENCE – PROJECT INFORMATION

For additional information regarding RMP-related projects, please check out:

RMP Project Portfolio → <https://collab.ucsd.edu/display/SERV/RMP+Project+Portfolio>

ESR: TRIRIGA - SPACE MANAGEMENT

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Gary Matthews	Shawn Pappelbaum	Vladimir Orlic	6/2018	6/2019

Progress Since Last Period

Requirements

- Completed End User training (3 week duration)
- Completed preparation for Hypercare, Service Now set-up and related training
- Completed and sent out communications for FIM Space go-live (pre, during and post go-live)
- Confirmed Super User schedule and Super User training sessions

Organization Change Management (OCM)

- RMP Newsletters announcing go-live on 5/20
- Confirmed target dates for recorded trainings that will be made available post go-live
- Additional refresher training session for SIO on 5/29
- Updated RMP and ESR websites with new content for go-live

Technical

- Completed go-live deployment (5/10- 5/19)
- Went Live on FIM Space on time (starting 5/20/19)
- Hypercare- Week 1 (5/20-5/24) and Week 2 (5/28-5/31)
- Completed Sprint 8, 9 and 10**
- Completed remediation on data feed from FIM (nightly)

Activities for Next Period (June 2019)

Requirements

- Continue to identify knowledge base articles (KBs in Service Now)
- Continue to identify additional requirements for future enhancements & phases

Organization Change Management (OCM)

- Schedule additional short refresher training sessions with additional VC areas
- Publish program newsletter containing information about FIM Space go-live
- Trainer to start to deliver on-line training deliverables

Technical

- FIM Space Hypercare (schedule continues in June)
- Sprint 11 planning
- Identify additional reporting requirements to support user community

Risk & Issues

- Risk** : Data load timing- amount of time required to migrate data during go-live (exceed allotted time)- mitigation plans exist- **Resolved**- *Go-Live deployment completed within target window.*

Current High Level Tasks / Upcoming Milestones

- June 2019**: Post Go-Live Support / Re-Enforce Change
- Set target dates for finalizing Phase 2 scope

Legend: On time, within scope and budget

Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule

Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule

Complete

ESR: TRIRIGA – REAL ESTATE

Overall Status	Schedule	RMP Owner	PM	Technical Lead	Start Date	End Date
Y	Y	Jeff Graham	Chris Ranglas	Vladimir Orlic	4/20/17	August 2019

Progress Since Last Period

Project Management

- Responses to AMAS inquiries
- Outstanding Quality Issues escalated to JCP for resolution
- Decision made to abstract Licenses and Easements in house
- Refined estimates for Real Estate project tasks to support ESR Backfill request

Training

- Several Lease Preparation and Activation workshops facilitated

Lease Abstraction

- 209 Leases uploaded to Tririga Dev, Staging and Production Instances

Risk & Issues

Issue: Quality issues persisted with final production load of AR leases, extending suspension of lease activation activities because of FIM Space Project Go Live system freeze from 5/9-5/20, through 5/31.

Issue: Quality of documents degraded during load from JCP. Resolution pending.

Issue: AMAS inquires happening at part of the project where everyone needs to stay hyperfocused on activating leases and refining processes/procedures, which in turns pulls project team members away from tasks at hand.

Risk: Tririga Space project competing for technical team member time. Ongoing mitigation.

Risk: Quality of Lease Data has potential to be degraded and clean up needed if it is not thoroughly vetted ahead of Leases being activated in Tririga

Activities for Next Period (June 2019)

Project Management

- Respond to AMAS inquires
- Scheduled and Facilitate leases preparation and activation workshops (Hypercare)
- Review Training Approach and Tasks

Abstraction and Activation

- Landlord team preparing and activating 103 A/R Leases in production
- Tenant team preparing and activating 107 A/P leases in production

Tririga Development

- Continue Regression Testing FIM Reports with abstracted leases
- Regression Test Invoicing Module with abstracted leases

Current High Level Tasks / Upcoming Milestones

December 21: Soft Launch of Production Instance

January 31: A/P leases in Preview Instance

February 15: A/R leases in Preview Instance

March 31: Official Release and Go Live Support Started

April 8: All Leases uploaded to Staging Instance

April 17: A/P leases in Production Instance

June 18: A/P Leases activated in Production Instance

June 18: A/R Leases validated and accepted

August 18: A/R Leases activated in Production Instance for Invoice Generation

TBD: Training Concluded

October 31: Access to lease information to campus Real Estate partners (Roadmap Item)

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule



Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

FM: MAXIMO REDESIGN

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Wendy Scheifer	Chris Ranglas	Vincent Lin	March 2019	TBD

Progress Since Last Period

- Project Stakeholder update (kickoff) held at beginning of May.
- Grable Statement of Work (SOW) and Hosting agreement **Finalized**.
- Scheduled **On Site Visit** with Service Provider Product Architect.
- Team completed prerequisite tasks for handing off database to Grable Services.
- Team assessed different paths to establish viable Dev environment and increase development velocity.
- Deliver RMP BFS Requirements and Design documents
- Sprint planning and sprint review sessions started to timebox tasks
- Prepare data hand-off to Grable Service; Integration Checks
- Check Writing function; finish requirement analysis and design
- Integration design: Labor interface

Risk & Issues

- **Issue:** Solution Architect working in different timezone due to family emergency
- **Issue:** Team does not have current Dev environment with UCSD data. Resolution Pending.
- **Risk:** Other enhancements being requested by FM at same time project tasks are due could impede ability for team members to hit task due dates
- **Risk:** Database Conversion Grable should go smoothly but more analysis may be needed after Grable examines FM Maximo Data
- **Risk:** Fiscal Year End Activities may complete with Design and Requirements for attention from BFS
- **Risk:** FM electing to start putting time in Maximo Mobile starting July 1. May impact project schedule

Activities for Next Period (June 2019)

- Kickoff Grable Hosting Provider Work stream
- Handoff copy of production database to Grable
- Finalize Project Milestones
- Reorganize Maximo Project Confluence Space
- Review Current State BFS process
- Review AP Check writing Requirements
- Plan On Site and Conduct workshops for designing/prototyping Maximo solutions to support BFS Processes

Current High Level Tasks / Upcoming Milestones

- June:**
- Execute Statement of Work (SOW) with Grable Services
 - Hand off Maximo Data to Grable
 - FM GL Requirements
 - FM Billing Requirements
 - FM AP Check writing Requirements
 - Maximo Service Provider Design
 - Maximo AP Check writing Configuration
 - Workplan update / Schedule Definition
 - Documentation of Current State
- July:**
- Complete installation of Maximo 7.6.1, including Service Provider
 - Complete Database Migration

Legend: On time, within scope and budget

Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule

Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule

Complete

UC PATH: PAYROLL DEDUCTIONS

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Michael Howell	Michael Howell	Vincent Lin	Oct. 2018	Sept. 2019

Progress Since Last Period

- **CEMLI I-175**
 - Discussed the requirements for employee data from UC Path
- **CEMLI I-176**
 - None
- **CEMLI I-178**
 - None
- **CEMLI I-182**
 - None

Risk & Issues

- **Issues:** None
- **Risk:** None

Activities for Next Period (June 2019)

Technical

- CEMLI I-175**
 - Obtain updates on the “Collaboration Tables” that contain the employee data
- CEMLI I-176**
 - Participate in IT1 Testing
 - Participate in PPT1 Testing
- CEMLI I-178**
 - Participate in IT1 Testing
- CEMLI I-182**
 - Demonstration to TS Department

Current High Level Tasks / Upcoming Milestones

February-April: Enhancements & Prepare for Integration Testing
May: Integration Testing

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule



Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

UC PATH: RMP TIMEKEEPING

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Michael Howell	Michael Howell	Vincent Lin	Oct. 2018	Sept. 2019

Progress Since Last Period

RMP Timekeeping – Inventory

- The inventory has been captured for each RMP Department
- Here's the Confluence link → [RMP Timekeeping Inventory](#)

CEMLI I-181 (HBS & Telestaff)

- Participate in IT1 Testing

Risk & Issues

- **Issues:** None
- **Risk:** None

Activities for Next Period (June 2019)

Technical

CEMLI I-181 (HBS & Telestaff)

- Work with UC Path team on the requirements on the New Employee ID
 - Obtain updates on the “Collaboration Tables” that contain the employee data
- Meet with UC Path team & RMP Timekeepers to discuss how timekeeping updates will be handled in future state, here are options:
 - ✓ Updates will be handled in HBS & Telestaff
 - ✓ Updates will be handled via spreadsheet
- Participate in IT1 Testing

Current High Level Tasks / Upcoming Milestones

February-April: Enhancements & Prepare for Integration Testing

May: Integration Testing

June: Obtain proposal for RMP Telestaff implementation

Obtain proposal for RMP Telestaff implementation

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule





Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

CPM: TIMEKEEPING: KRONOS

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Linda Kermott	Kathryn McAhren	Tina Mata	Dec. 2017	Sept. 2019

Progress Since Last Period

- Resolve issues in Dev
- Conduct onsite training for bi-weekly CPM employees
- Sign off on Activities testing
- Update labor levels and person imports into production
- Deploy timekeeper & activities into production
- CPM and DDS system validation
- Update employee records

Risk & Issues

Risk: Activities Resource – Kara is a new Kronos Activities resource. Mick is also assigned to mentor Kara and support CPM project as needed

Risk: Schedule – *Issues in DEV has delayed the Go-Live by 2 months*

Risk: Replicon – Currently out of support and will remain out of support

ISSUE: UC Path - UCOP will be publishing an updated schedule that may impact the project

Activities for Next Period (June 2019)

- Go live June 1st for all employees
- Go live support
- Bi-weekly accrual balance import
- Monthly accrual balance import

Current High Level Tasks / Upcoming Milestones

- **May:** Resolve dev issues
- **June:** Go Live with Monthly & Bi-weekly employees
- **July:** Go-Live Stabilization
- **August** Go-Live Stabilization
- **September:** Project Completion

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule



Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

P&RA: CONFLICT OF INTEREST FORM

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
Y	Y	Paula Johnson	Michael Howell	Naren Vaka	4/3/17	TBD

Progress Since Last Period

Form Testing

- PRA completed form re-test in PROD

Risk & Issues

- **Risk:** Lack application support for live forms can result in increased time to locate lost documents/items in the workflow
- **Risk:** Application out of date; server updates and patches applied appropriately to ensure system is running optimally
- **Risk:** Lack of user access; principals should be set up with the appropriate access to view and approve the signature items through the LO application
- **Risk:** Document Archive Process; issues with server updates causing major delay in archiving documents; documents not accessible to users
- **Risk:** Process not compatible with newest version of Adobe; COI/PRA scaled back to older version of Adobe

Activities for Next Period (June 2019)

Technical Support Integration

- Continue working with WAVE to review form

Form Testing

- COI to complete re-test of form

Current High Level Tasks / Upcoming Milestones

- TBD:** Demonstration to principals – TBD, pending principal availability and successful meeting with ITS
- TBD:** Individual user training – TBD pending principal availability - TBD pending principal availability and successful meeting with ITS
- TBD:** Go-live – Pending completion of individual user training

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule



Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

P&RA: NOTICES & FLYERS

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Paula Johnson	Spurgeon Thomas	Zerak Saleh	Mar. 2019	TBD

Progress Since Last Period

Sprint Summary

Functional

- PRAPNF-34 Elicited Requirements of the Campus Searches Archives
- PRAPNF-97 Elicited Requirements of the Campus Submits Comments
- PRAPNF-160 Elicited Requirements of Comment Notice Functionality
- PRAPNF-174 Updated State Transition Diagram

Technical

- PRAPNF-174 Enhanced Distribution List UI
- PRAPNF-172 Implemented Sprint 4 Feedback
- PRAPNF-171 Implemented Workflow

Risk & Issues

Issues:

- Will we continue to use mailman to manage e-newsletter lists?
- Will we use Lucene as a search and navigation mechanism?
- Will the identity management system under construction enable all data to become centrally available, enabling the ability to distribute notices to groups of people.
- Will we include the ability to add flyers to notices?
- What will replace the current open-source cross-platform email client, Thunderbird, used for disseminating information to distribution lists?
- How will we mitigate the risk of storing permanent records in one location without backup.
- Where will we migrate existing notices, including a stable environment and security?
- What APIs will be provided?
- Will we replace email with a cloud-based solution?

Activities for Next Period (June 2019)

Technical

- PRAPNF-172 Implement Sprint 5 Feedback
- PRAPNF-171 Fix Workflow Issues Reported

Current High Level Tasks / Upcoming Milestones

February:

Project Kick-Off

March:

Implement User Management Use Cases

April:

Implement Notice Request Use Cases

May:

Implement Workflow Transitions

June:

Fix Workflow Transitions

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule



Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

EH&S: AUDIT & INSPECTION

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Gary Matthews	Shawn Pappelbaum	Vladimir Orlic	6/2018	6/2019

Progress Since Last Period

Requirements

- Released 1.1 of Audit/inspections to production

Technical

- Working/Finding Response User interface

Risk & Issues

- Issues:** Not able to adequately track and follow-up risks on campus
- Risk:** Keeping campus in compliance and a safe environment for students, staff and faculty

Activities for Next Period (June 2019)

- Completed Corrective Actions

Current High Level Tasks / Upcoming Milestones

TBD: Schedule

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule



Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

POLICE DEPT.: TIMEKEEPING - TELESTAFF

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Kristine Johnson	Kathryn McAhren	Michael Howell	Oct. 2018	TBD

Progress Since Last Period

- Statement of Work**
- Quote received from Kronos

Risk & Issues

- **Issues:** None
- **Risk:** None

Activities for Next Period (June 2019)

- Statement of Work**
- Schedule a requirements gathering meeting with PD
 - Mike Howell will requested an updated SOW


Current High Level Tasks / Upcoming Milestones

TBD

Legend:

	On time, within scope and budget		Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule		Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule		Complete
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FM: PROJECT TRACKING TOOL

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Kristine Johnson	Michael Howell	Richard Dunning	April 2019	TBD

Progress Since Last Period

Requirements

- Project Requirements have been finalized
- Project Level of Effort has been finalized
- Level of Effort has been completed
- Project Kick-off

Risk & Issues

- **Issues:** None
- **Risk:** None

Activities for Next Period (June 2019)

Technical

- Design & Development is in progress

Current High Level Tasks / Upcoming Milestones

TBD

Legend:



On time, within scope and budget



Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule



Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule



Complete

EH&S: PEST RE-WRITE

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Gary Matthews	Shawn Pappelbaum	Vladimir Orlic	6/2018	6/2019

Progress Since Last Period

Requirements

- Working on Customer data entry

Technical

- TBD – per Audit Application Priority

Risk & Issues

- Issues:** Needs to be Defined/Created
- Risk:** Needs to be Defined/Created

Activities for Next Period (June 2019)

TBD


- Customer data Entry will take place in May

Current High Level Tasks / Upcoming Milestones

TBD: per Audit Application Priority and Customer data entry

Legend: On time, within scope and budget Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule Complete

COMMUNITY SAFETY: ENHANCEMENTS & MAINTENANCE

Overall Status	RMP Contact	Service Owner	Project Manager	Tech. Lead	BSA
	Robert Meza	Mike Howell	None	Mike Howell	Jovon Holloway

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
RIMS Data Center Migration		In Progress	Jovon
CLETS Upgrade		In Progress	Jovon
PD Bodycam		In Progress	Jovon
iCetana/Rasilient Upgrade		In Progress	Jovon
Rubrik Migration		In-Progress	Jovon
PD-CCURE		In Progress	Jovon
Briefcam Server Upgrade		In Progress	Jovon

Recent Activities:

- Rubrik Migration –
 - Rescheduled; slated to take place late May due to additional configuration
- PD Bodycam -
 - PD to provide feedback after testing is complete
 - Final configuration for Watchguard storage was completed
- Briefcam Server Upgrade –
 - We are waiting on the go ahead from Briefcam to move to production
 - Briefcam’s investigating a possible issue with the integration
- iCetana/Rasilient Upgrade
 - PD to provide a list of all cameras, IPS and recording to Vendor
- PD-CCURE –
 - Possibly upgrade CCURE to 2.7 in July
- CLETS/RIMS –
 - VPN Tunnel Configuration is underway w/ARJIS
 - Need ITS-Security to move the VLAN 2070 under ITS-WBPS ADOM policy package so we can modify the rules.

Risks / Mitigation Plans:

- None

EH&S: EMERGENCY MANAGEMENT

Overall Status	Schedule	RMP Owner	PM	Tech. Lead	Start Date	End Date
		Gary Matthews	Shawn Pappelbaum	Vladimir Orlic	6/2018	6/2019

Progress Since Last Period

Requirements

- Meet and preview demonstrations from selected vendors

Technical

- TBD

Risk & Issues

○ Issues: None

○ Risk: None

Activities for Next Period (June 2019)

- Complete Scorecards for Vendors
- Request RFP from selected Vendor

Current High Level Tasks / Upcoming Milestones

Complete Scorecards for Vendors
Select Potential Vendor

Legend: On time, within scope and budget Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule Complete

ENHANCEMENTS & MAINTENANCE

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RMP Project Portfolio → <https://collab.ucsd.edu/display/SERV/RMP+Project+Portfolio>

BOOKSTORE: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



None

Mike
Howell

None

Mike
McQuen

None

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
Various software modifications to support operational needs.		In Progress	Michael McQuen
General user support		In Progress	Michael McQuen
Setup for annual budget processing		In Progress	Michael McQuen

Recent Activities:

- None

Risks / Mitigation Plans:

- None

CAMPUS PLANNING: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Kirk
Belles

Mike
Howell

Shawn
Pappelba
um

Mike
Howell

Stewart
McMaken

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
None			

Recent Activities:

- None

Risks / Mitigation Plans:

- None

CAPITAL PROGRAM MANAGEMENT: ENHANCEMENTS & MAINTENANCE

Overall Status	RMP Contact	Service Owner	Project Manager	Tech. Lead	BSA
G	Elaine Nocito	Mike Howell	None	None	Joe File

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
E-Builder: Assist with process creation, modification, report creation and modification, user account issues, project related issues.		In Progress	Joe File
Month-end Recharge: Process month-end recharges for CPM		In Progress	Joe File

- Dynamic values for Department and Business Unit in e-Invoice output XML file pushed to Production on 4/18/19. We are experiencing issues with CNPP Retainage payments not processing correctly. E-Builder support is investigating (case# 00319998) no ETA yet

Risks / Mitigation Plans:

- None

COMMUNITY SAFETY: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Robert
Meza

Mike
Howell

None

Mike
Howell

Jvon
Holloway

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
RIMS Data Center Migration		In Progress	Jvon
CLETS Upgrade		In Progress	Jvon
PD Bodycam		In Progress	Jvon
iCetana/Rasilient Upgrade		In Progress	Jvon
Rubrik Migration		In-Progress	Jvon
PD-CCURE		In Progress	Jvon
Briefcam Server Upgrade		In Progress	Jvon

Recent Activities:

- Rubrik Migration –
 - Rescheduled; slated to take place late May due to additional configuration
- PD Bodycam -
 - PD to provide feedback after testing is complete
 - Final configuration for Watchguard storage was completed
- Briefcam Server Upgrade –
 - We are waiting on the go ahead from Briefcam to move to production
 - Briefcam's investigating a possible issue with the integration
- iCetana/Rasilient Upgrade
 - PD to provide a list of all cameras, IPS and recording to Vendor
- PD-CCURE –
 - Possibly upgrade CCURE to 2.7 in July
- CLETS/RIMS –
 - VPN Tunnel Configuration is underway w/ARJIS
 - Need ITS-Security to move the VLAN 2070 under ITS-WBPS ADOM policy package so we can modify the rules.

Risks / Mitigation Plans:

- None

DESIGN & DEVELOPMENT: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



None

Mike
Howell

None

None

Joe File

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
E-Builder: Assist with process creation, modification, report creation and modification, user account issues, project related issues.		In Progress	Joe File

Recent Activities:

- None

Risks / Mitigation Plans:

- None

EARLY CHILDCARE EDUCATION CENTER: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Julie
Lukehart

Mike
Howell

None

Mike
Howell

None

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
None			


Recent Activities:

- None

Risks / Mitigation Plans:

- None

ENVIRONMENT, HEALTH & SAFETY: ENHANCEMENTS & MAINTENANCE

Overall Status	RMP Contact	Service Owner	Project Manager	Tech. Lead	BSA
	Donna Smith	Mike Howell	None	Rich Dunning	Jovon Holloway

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
CUPA Regulatory Agency		On-going	Richard Dunning Minh Nguyen
ACP/IACUC		On-going	Jovon
Everbridge – SSO Integration		On-going	Jovon
Pulse Point AED		On-going	Rich Dunning Alex Wu
UCOP		On-going	Richard Dunning

Recent Activities:

- **PIP** – PI Profile, Audit report upload
- **ACP/IACUC** - Need to move to production; looking to use Microsoft Power BI & Tableau
 - Getting license for Tableau & Power BI
 - Installing License for Power BI
 - Waiting on the Tableau License
 - Data has not moved to production
- **CUPA Regulatory Agency** - Working to mitigate the violation/fines. Changes to the online tag program to include non-hazardous waste category. Changes to the application and reporting have been completed and ready for deployment
- **UCOP** – Chemical inventory data AT-RISK – (broken for the past 4 weeks)
- **Pulse Point/AED** - working with Kirk Belles to have the AED's listed that will be added to Pulse Point (Alex Wu - POC)

Risks / Mitigation Plans:

- UCOP - Chemical inventory data

ESR: FIM ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Greg
Nishihira

Mike
Howell

None

None

Jovon
Holloway

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
Hyper Care Support for Tririga Space Management		On-going	Vladimir Orlic Zerak Saleh Jovon Holloway Stewart McMaken

Recent Activities:

- None

Risks / Mitigation Plans:

- None

FACILITIES MANAGEMENT: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Wendy
Schiefer

Mike
Howell

None

Vincent
Lin

Joe File

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
E-Builder support: Workflow process modification, report writing, troubleshooting project cost or process issues		On-going	Joe File
HBS closed timesheet modifications, HBS technical support for issues from staff and supervisors		On-going	Joe File
PO Revision interface functionality implementation		In Progress	FM & BFS
Project unbilled revenue recovery		In Progress	FM & BFS
Maximo Systems and integrations maintenance and support		On-going	Priyanka Gorantla
EnergyCap Month-End Meter import standby support		On-going	FM & BFS & Priyanka G.
HBS employee data refresh has not been running as scheduled. Data Mgmt. Group to fix Informatica job	New issues discovered.	Re-opened	ITS-Data Management Group
Maximo Mobile Informer maintenance and support		On-going	FM & Priyanka
Tririga Asset data import into Maximo		On-going	FM & Priyanka

Recent Activities:

- PROD version of Informer Mobile has been deployed to additional users within the month of May.
- Maximo Mobile Post-Prod Deployment User Feedback in-progress. Bug fixes and wishlist items.

Risks / Mitigation Plans:

- None

FLEET: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Greg
Nishihira

Mike
Howell

None

None

Jovon
Holloway

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
None			

Recent Activities:

- None

Risks / Mitigation Plans:

- None

HUMAN RESOURCES ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



N/A

Mike
Howell

None

Zerak
Saleh

None

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
HR app maintenance		On-going	Zerak Saleh

Recent Activities:

- None

Risks / Mitigation Plans:

- None

IMPRINTS: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Gina
Webb

Mike
Howell

None

Jerrold
Fuller

None

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
Upgrade EFI Digital Storefront	Scheduled for April 2019	Pending	Gina Webb & Sandy Ursic
Upgrade EFI PrintSmith Vision	Scheduled for April 2019	Pending	Gina Webb & Sandy Ursic
Update Meter Read website	REQ0091154 5/11/2018	Pending – No status provided by ITS	Gina Webb
Imprints website upgrade	Move to CMS format	Pending - Working with Colleen	Gina Webb & Sandy Ursic
Add machine selections to Imprints website	Will wait until CMS format is completed	Pending	Gina Webb

Recent Activities:

- None

Risks / Mitigation Plans:

- None

POLICY & RECORDS ADMINISTRATION: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Paula
Johnson

Mike
Howell

None

Mike
Howell

None

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
None			

Recent Activities:

- None

Risks / Mitigation Plans:

- None

REAL ESTATE: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Brandi
Mulvey

Mike
Howell

Chris
Ranglas

Vladimir
Orlic

Spurgeon
Thomas

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
None			

Recent Activities:

- None

Risks / Mitigation Plans:

- None

TRANSPORTATION SERVICES: ENHANCEMENTS & MAINTENANCE

Overall
Status

RMP
Contact

Service
Owner

Project
Manager

Tech.
Lead

BSA



Brent
Polite

Mike
Howell

None

Zerak
Saleh

None

Summary: Production enhancements & bug fixes

Task	Comments	Status	Owner
Month-end Recharge: Process month-end recharges		On-Going	Joe File
Students and Employees records integration with T2		On-Going	Zerak Saleh
Students' parking permits charges task		On-Going	Zerak Saleh
Coupon codes application support		On-Going	Zerak Saleh
Temporary Lease and Permanent Displacement Request		On-Going	Zerak Saleh
Pedal Club Shower Access data integration with T2		Finished	Zerak Saleh
Permit Renewal Conversion 2019 import into T2		Finished	Zerak Saleh

Recent Activities:

- None

Risks / Mitigation Plans:

- None