For additional information regarding RMP-related projects, please check out:

RMP Project Portfolio → https://collab.ucsd.edu/display/SERV/RMP+Project+Portfolio
Progress Since Last Period

Requirements
- Completed End User training (3 week duration)
- Completed preparation for Hypercare, Service Now set-up and related training
- Completed and sent out communications for FIM Space go-live (pre, during and post go-live)
- Confirmed Super User schedule and Super User training sessions

Organization Change Management (OCM)
- RMP Newsletters announcing go-live on 5/20
- Confirmed target dates for recorded trainings that will be made available post go-live
- Additional refresher training session for SIO on 5/29
- Updated RMP and ESR websites with new content for go-live

Technical
- Completed go-live deployment (5/10- 5/19)
- Went Live on FIM Space on time (starting 5/20/19)
- Hypercare- Week 1 (5/20-5/24) and Week 2 (5/28-5/31)
- Completed Sprint 8, 9 and 10
- Completed remediation on data feed from FIM (nightly)

Activities for Next Period (June 2019)

Requirements
- Continue to identify knowledge base articles (KBs in Service Now)
- Continue to identify additional requirements for future enhancements & phases

Organization Change Management (OCM)
- Schedule additional short refresher training sessions with additional VC areas
- Publish program newsletter containing information about FIM Space go-live
- Trainer to start to deliver on-line training deliverables

Technical
- FIM Space Hypercare (schedule continues in June)
- Sprint 11 planning
- Identify additional reporting requirements to support user community

Risk & Issues

- Risk: Data load timing- amount of time required to migrate data during go-live (exceed allotted time)- mitigation plans exist- Resolved Go-Live deployment completed within target window.

Current High Level Tasks / Upcoming Milestones

- June 2019: Post Go-Live Support / Re-Enforce Change
- Set target dates for finalizing Phase 2 scope
## Progress Since Last Period

### Project Management
- Responses to AMAS inquiries
- Outstanding Quality Issues escalated to JCP for resolution
- Decision made to abstract Licenses and Easements in house
- Refined estimates for Real Estate project tasks to support ESR Backfill request

### Training
- Several Lease Preparation and Activation workshops facilitated

### Abstraction and Activation
- Landlord team preparing and activating 103 A/R Leases in production
- Tenant team preparing and activating 107 A/P leases in production

## Activities for Next Period (June 2019)

### Project Management
- Respond to AMAS inquiries
- Scheduled and Facilitate leases preparation and activation workshops (Hypercare)
- Review Training Approach and Tasks

### Abstraction and Activation
- Landlord team preparing and activating 103 A/R Leases in production
- Tenant team preparing and activating 107 A/P leases in production

### Tririga Development
- Continue Regression Testing FIM Reports with abstracted leases
- Regression Test Invoicing Module with abstracted leases

## Current High Level Tasks / Upcoming Milestones

- **December 21:** Soft Launch of Production Instance
- **January 31:** A/P leases in Preview Instance
- **February 15:** A/R leases in Preview Instance
- **March 31:** Official Release and Go Live Support Started
- **April 8:** All Leases uploaded to Staging Instance
- **April 17:** A/P leases in Production Instance
- **June 18:** A/P Leases activated in Production Instance
- **June 18:** A/R Leases validated and accepted
- **August 18:** A/R Leases activated in Production Instance for Invoice Generation
- **TBD:** Training Concluded
- **October 31:** Access to lease information to campus Real Estate partners (Roadmap Item)

## Risk & Issues

- **Issue:** Quality issues persisted with final production load of AR leases, extending suspension of lease activation activities because of FIM Space Project Go Live system freeze from 5/9-5/20, through 5/31.
- **Issue:** Quality of documents degraded during load from JCP. Resolution pending.
- **Issue:** AMAS inquires happening at part of the project where everyone needs to stay hyperfocused on activating leases and refining processes/procedures, which in turns pulls project team members away from tasks at hand.
- **Risk:** Tririga Space project competing for technical team member time. Ongoing mitigation.
- **Risk:** Quality of Lease Data has potential to be degraded and clean up needed if it is not thoroughly vetted ahead of Leases being activated in Tririga

## Legend
- **G** On time, within scope and budget
- **Y** Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule
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- **C** Complete
**FM: MAXIMO REDESIGN**

### Progress Since Last Period

- Project Stakeholder update (kickoff) held at beginning of May.
- Grable Statement of Work (SOW) and Hosting agreement **Finalized**.
- Scheduled **On Site Visit** with Service Provider Product Architect.
- Team completed prerequisite tasks for handing off database to Grable Services.
- Team assessed different paths to establish viable Dev environment and increase development velocity.
- Deliver RMP BFS Requirements and Design documents
- sprint planning and sprint review sessions started to timebox tasks
- Prepare data hand-off to Grable Service; Integration Checks
- Check Writing function; finish requirement analysis and design
- Integration design: Labor interface

### Activities for Next Period (June 2019)

- Kickoff Grable Hosting Provider Work stream
- Handoff copy of production database to Grable
- Finalize Project Milestones
- Reorganize Maximo Project Confluence Space
- Review Current State BFS process
- Review AP Check writing Requirements
- Plan On Site and Conduct workshops for designing/prototyping Maximo solutions to support BFS Processes

### Risk & Issues

- **Issue:** Solution Architect working in different timezone due to family emergency
- **Issue:** Team does not have current Dev environment with UCSD data. Resolution Pending.
- **Risk:** Other enhancements being requested by FM at same time project tasks are due could impede ability for team members to hit task due dates
- **Risk:** Database Conversion Grable should go smoothly but more analysis may be needed after Grable examines FM Maximo Data
- **Risk:** Fiscal Year End Activities may complete with Design and Requirements for attention from BFS
- **Risk:** FM electing to start putting time in Maximo Mobile starting July 1. May impact project schedule

### Current High Level Tasks / Upcoming Milestones

**June:**
- Execute Statement of Work (SOW) with Grable Services
- Hand off Maximo Data to Grable
- FM GL Requirements
- FM Billing Requirements
- FM AP Check writing Requirements
- Maximo Service Provider Design
- Maximo AP Check writing Configuration
- Workplan update / Schedule Definition
- Documentation of Current State

**July:**
- Complete installation of Maximo 7.6.1, including Service Provider
- Complete Database Migration

**Legend:**
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- **C** Complete
Progress Since Last Period

- CEMLI I-175
  - Discussed the requirements for employee data from UC Path
- CEMLI I-176
  - None
- CEMLI I-178
  - None
- CEMLI I-182
  - None

Activities for Next Period (June 2019)

Technical

- CEMLI I-175
  - Obtain updates on the “Collaboration Tables” that contain the employee data
- CEMLI I-176
  - Participate in IT1 Testing
  - Participate in PPT1 Testing
- CEMLI I-178
  - Participate in IT1 Testing
- CEMLI I-182
  - Demonstration to TS Department

Current High Level Tasks / Upcoming Milestones

- February-April: Enhancements & Prepare for Integration Testing
- May: Integration Testing

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- C: Complete
UC PATH: RMP TIMEKEEPING

Progress Since Last Period

RMP Timekeeping – Inventory
- The inventory has been captured for each RMP Department
- Here’s the Confluence link: [RMP Timekeeping Inventory]

CEMLI I-181 (HBS & Telestaff)
- Participate in IT1 Testing

Activities for Next Period (June 2019)

Technical
CEMLI I-181 (HBS & Telestaff)
- Work with UC Path team on the requirements on the New Employee ID
- Obtain updates on the “Collaboration Tables” that contain the employee data
- Meet with UC Path team & RMP Timekeepers to discuss how timekeeping updates will be handled in future state, here are options:
  - Updates will be handled in HBS & Telestaff
  - Updates will be handled via spreadsheet
- Participate in IT1 Testing

Current High Level Tasks / Upcoming Milestones

February-April: Enhancements & Prepare for Integration Testing
May: Integration Testing
June: Obtain proposal for RMP Telestaff implementation
Obtain proposal for RMP Telestaff implementation

Risk & Issues

- Issues: None
- Risk: None

Legend:
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- Y: Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule
- R: Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule
- C: Complete
CPM: TIMEKEEPING: KRONOS

Progress Since Last Period

- Resolve issues in Dev
- Conduct onsite training for bi-weekly CPM employees
- Sign off on Activities testing
- Update labor levels and person imports into production
- Deploy timekeeper & activities into production
- CPM and DDS system validation
- Update employee records

Risk & Issues

Risk: Activities Resource – Kara is a new Kronos Activities resource. Mick is also assigned to mentor Kara and support CPM project as needed
Risk: Schedule – Issues in DEV has delayed the Go-Live by 2 months
Risk: Replicon – Currently out of support and will remain out of support

ISSUE: UC Path - UCOP will be publishing an updated schedule that may impact the project

Current High Level Tasks / Upcoming Milestones

- **May:** Resolve dev issues
- **June:** Go Live with Monthly & Bi-weekly employees
- **July:** Go-Live Stabilization
- **August:** Go-Live Stabilization
- **September:** Project Completion

Activities for Next Period (June 2019)

- Go live June 1st for all employees
- Go live support
- Bi-weekly accrual balance import
- Monthly accrual balance import

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- C: Complete
P&RA: CONFLICT OF INTEREST FORM

### Progress Since Last Period

**Form Testing**
- PRA completed form re-test in PROD

### Activities for Next Period (June 2019)

**Technical Support Integration**
- Continue working with WAVE to review form

**Form Testing**
- COI to complete re-test of form

### Risk & Issues

- **Risk:** Lack application support for live forms can result in increased time to locate lost documents/items in the workflow
- **Risk:** Application out of date; server updates and patches applied appropriately to ensure system is running optimally
- **Risk:** Lack of user access; principals should be set up with the appropriate access to view and approve the signature items through the LO application
- **Risk:** Document Archive Process; issues with server updates causing major delay in archiving documents; documents not accessible to users
- **Risk:** Process not compatible with newest version of Adobe; COI/PRA scaled back to older version of Adobe

### Current High Level Tasks / Upcoming Milestones

**TBD:** Demonstration to principals – TBD, pending principal availability and successful meeting with ITS

**TBD:** Individual user training – TBD pending principal availability - TBD pending principal availability and successful meeting with ITS

**TBD:** Go-live – Pending completion of individual user training

### Legend

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- **C:** Complete

### Schedule

<table>
<thead>
<tr>
<th>Overall Status</th>
<th>Schedule</th>
<th>RMP Owner</th>
<th>PM</th>
<th>Tech. Lead</th>
<th>Start Date</th>
<th>End Date</th>
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</thead>
<tbody>
<tr>
<td>Y</td>
<td></td>
<td>Paula Johnson</td>
<td>Michael Howell</td>
<td>Naren Vaka</td>
<td>4/3/17</td>
<td>TBD</td>
</tr>
</tbody>
</table>
### Sprint Summary

#### Functional
- PRAPNF-34 Elicited Requirements of the Campus Searches Archives
- PRAPNF-97 Elicited Requirements of the Campus Submits Comments
- PRAPNF-160 Elicited Requirements of Comment Notice Functionality
- PRAPNF-174 Updated State Transition Diagram

#### Technical
- PRAPNF-174 Enhanced Distribution List UI
- PRAPNF-172 Implemented Sprint 4 Feedback
- PRAPNF-171 Implemented Workflow

### Activities for Next Period (June 2019)

- PRAPNF-172 Implement Sprint 5 Feedback
- PRAPNF-171 Fix Workflow Issues Reported

### Risk & Issues

**Issues:**
- Will we continue to use mailman to manage e-newsletter lists?
- Will we use Lucene as a search and navigation mechanism?
- Will the identity management system under construction enable all data to become centrally available, enabling the ability to distribute notices to groups of people?
- Will we include the ability to add flyers to notices?
- What will replace the current open-source cross-platform email client, Thunderbird, used for disseminating information to distribution lists?
- How will we mitigate the risk of storing permanent records in one location without backup?
- Where will we migrate existing notices, including a stable environment and security?
- What APIs will be provided?
- Will we replace email with a cloud-based solution?

### Current High Level Tasks / Upcoming Milestones

- **February:**
  - Project Kick-Off

- **March:**
  - Implement User Management Use Cases

- **April:**
  - Implement Notice Request Use Cases

- **May:**
  - Implement Workflow Transitions

- **June:**
  - Fix Workflow Transitions

### Legend:
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- C: Complete
EH&S: AUDIT & INSPECTION

Progress Since Last Period

Requirements
- Released 1.1 of Audit/inspections to production

Technical
- Working/Finding Response User interface

Activities for Next Period (June 2019)
- Completed Corrective Actions

Risk & Issues
- **Issues:** Not able to adequately track and follow-up risks on campus
- **Risk:** Keeping campus in compliance and a safe environment for students, staff and faculty

Current High Level Tasks / Upcoming Milestones
- **TBD:** Schedule

Legend:
- **G** On time, within scope and budget
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- **C** Complete
Progress Since Last Period

Statement of Work
- Quote received from Kronos

Activities for Next Period (June 2019)

Statement of Work
- Schedule a requirements gathering meeting with PD
- Mike Howell will requested an updated SOW

Risk & Issues

- Issues: None
- Risk: None

Current High Level Tasks / Upcoming Milestones

TBD

Legend:
- G: On time, within scope and budget
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- C: Complete
## Progress Since Last Period

### Requirements
- Project Requirements have been finalized
- Project Level of Effort has been finalized
- Level of Effort has been completed
- Project Kick-off

## Activities for Next Period (June 2019)

- Design & Development is in progress

---

## Risk & Issues

- **Issues**: None
- **Risk**: None

## Current High Level Tasks / Upcoming Milestones

- TBD
**EH&S: PEST RE-WRITE**

### Progress Since Last Period

**Requirements**
- Working on Customer data entry

**Technical**
- TBD – per Audit Application Priority

### Activities for Next Period (June 2019)

- **TBD**
  - Customer data Entry will take place in May

### Risk & Issues

- **Issues:** Needs to be Defined/Created
- **Risk:** Needs to be Defined/Created

### Current High Level Tasks / Upcoming Milestones

- **TBD:** per Audit Application Priority and Customer data entry

**Legend:**
- **G:** On time, within scope and budget
- **R:** Fallen significantly behind plan and is forecasted to impact budget, scope and/or schedule
- **C:** Complete
- **Y:** Has deviated slightly (< +/- 10%) from plan but is expected to recover or undefined schedule

**Overall Status:**
- **G:** Green

**Schedule:**
- **G:** Green

**RMP Owner:**
- Gary Matthews
- Shawn Pappelbaum
- Vladimir Orlic

**PM:**
- Matthew

**Tech. Lead:**
- Shawn Pappelbaum

**Start Date:** 6/2018

**End Date:** 6/2019
## COMMUNITY SAFETY: ENHANCEMENTS & MAINTENANCE

### Recent Activities:
- **Rubrik Migration** – Rescheduled; slated to take place late May due to additional configuration.
- **PD Bodycam** – PD to provide feedback after testing is complete. Final configuration for Watchguard storage was completed.
- **Briefcam Server Upgrade** – We are waiting on the go ahead from Briefcam to move to production. Briefcam’s investigating a possible issue with the integration.
- **iCetana/Rasilient Upgrade** – PD to provide a list of all cameras, IPS and recording to Vendor.
- **PD-CCURE** – Possibly upgrade CCURE to 2.7 in July.
- **CLETS/RIMS** – VPN Tunnel Configuration is underway w/ARJIS. Need ITS-Security to move the VLAN 2070 under ITS-WBPS ADOM policy package so we can modify the rules.

### Risks / Mitigation Plans:
- None

### Summary: Production enhancements & bug fixes

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<tbody>
<tr>
<td>RIMS Data Center Migration</td>
<td>In Progress</td>
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### Task Comments Status Owner
- **RIMS Data Center Migration**: In Progress, Jovon
- **CLETS Upgrade**: In Progress, Jovon
- **PD Bodycam**: In Progress, Jovon
- **iCetana/Rasilient Upgrade**: In Progress, Jovon
- **Rubrik Migration**: In-Progress, Jovon
- **PD-CCURE**: In Progress, Jovon
- **Briefcam Server Upgrade**: In Progress, Jovon
**Requirements**
- Meet and preview demonstrations from selected vendors

**Technical**
- TBD

---

**Activities for Next Period (June 2019)**
- Complete Scorecards for Vendors
- Request RFP from selected Vendor

**Current High Level Tasks / Upcoming Milestones**
- Complete Scorecards for Vendors
- Select Potential Vendor

---

**Risk & Issues**
- Issues: None
- Risk: None

---

**Legend:**
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ENHANCEMENTS & MAINTENANCE

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Summary: Production enhancements & bug fixes

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<td>Various software modifications to support operational needs.</td>
<td></td>
<td>In Progress</td>
<td>Michael McQuen</td>
</tr>
<tr>
<td>General user support</td>
<td></td>
<td>In Progress</td>
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<tr>
<td>Setup for annual budget processing</td>
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Recent Activities: None

Risks / Mitigation Plans: None
**Summary:** Production enhancements & bug fixes

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<td>In Progress</td>
<td>Joe File</td>
</tr>
<tr>
<td>Month-end Recharge: Process month-end recharges for CPM</td>
<td></td>
<td>In Progress</td>
<td>Joe File</td>
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</table>

- Dynamic values for Department and Business Unit in e-Invoice output XML file pushed to Production on 4/18/19. We are experiencing issues with CNPP Retainage payments not processing correctly. E-Builder support is investigating (case# 00319998) no ETA yet.

**Risks / Mitigation Plans:**
- None
### Recent Activities:
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### Risks / Mitigation Plans:
- None
**DESIGN & DEVELOPMENT: ENHANCEMENTS & MAINTENANCE**

**Summary:** Production enhancements & bug fixes

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**Risks / Mitigation Plans:**
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Summary: Production enhancements & bug fixes

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Recent Activities:
- None

Risks / Mitigation Plans:
- None
ENVIRONMENT, HEALTH & SAFETY: ENHANCEMENTS & MAINTENANCE

Recent Activities:
- **PIP – PI Profile, Audit report upload**
- **ACP/IACUC - Need to move to production; looking to use Microsoft Power BI & Tableau**
  - Getting license for Tableau & Power BI
  - Installing License for Power BI
  - Waiting on the Tableau License
  - Data has not moved to production
- **CUPA Regulatory Agency - Working to mitigate the violation/fines. Changes to the online tag program to include non-hazardous waste category. Changes to the application and reporting have been completed and ready for deployment**
- **UCOP – Chemical inventory data AT-RISK – (broken for the past 4 weeks)**
- **Pulse Point/AED - working with Kirk Belles to have the AED’s listed that will be added to Pulse Point (Alex Wu - POC)**

Risks / Mitigation Plans:
- **UCOP - Chemical inventory data**

Summary: Production enhancements & bug fixes

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<td>On-going</td>
<td>Richard Dunning Minh Nguyen</td>
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<td>ACP/IACUC</td>
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<td>On-going</td>
<td>Jovon</td>
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<tr>
<td>Everbridge – SSO Integration</td>
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Production enhancements & bug fixes

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</tr>
</thead>
<tbody>
<tr>
<td>Hyper Care Support for Tririga</td>
<td></td>
<td>On-going</td>
<td>Vladimir Orlic</td>
</tr>
<tr>
<td>Space Management</td>
<td></td>
<td></td>
<td>Zerak Saleh</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Jovon Holloway</td>
</tr>
<tr>
<td></td>
<td></td>
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<td>Stewart McMaken</td>
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</tbody>
</table>

### Recent Activities
- None

### Risks / Mitigation Plans
- None
### FACILITIES MANAGEMENT: ENHANCEMENTS & MAINTENANCE

**Summary:** Production enhancements & bug fixes

<table>
<thead>
<tr>
<th>Task</th>
<th>Comments</th>
<th>Status</th>
<th>Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>E-Builder support: Workflow process modification, report writing, troubleshooting project cost or process issues</td>
<td>On-going</td>
<td>Joe File</td>
<td></td>
</tr>
<tr>
<td>HBS closed timesheet modifications, HBS technical support for issues from staff and supervisors</td>
<td>On-going</td>
<td>Joe File</td>
<td></td>
</tr>
<tr>
<td>PO Revision interface functionality implementation</td>
<td>In Progress</td>
<td>FM &amp; BFS</td>
<td></td>
</tr>
<tr>
<td>Project unbilled revenue recovery</td>
<td>In Progress</td>
<td>FM &amp; BFS</td>
<td></td>
</tr>
<tr>
<td>Maximo Systems and integrations maintenance and support</td>
<td>On-going</td>
<td>Priyanka Gorantla</td>
<td></td>
</tr>
<tr>
<td>EnergyCap Month-End Meter import standby support</td>
<td>On-going</td>
<td>FM &amp; BFS &amp; Priyanka G.</td>
<td></td>
</tr>
<tr>
<td>HBS employee data refresh has not been running as scheduled. Data Mgmt. Group to fix Informatica job</td>
<td>New issues discovered.</td>
<td>Re-opened</td>
<td>ITS-Data Management Group</td>
</tr>
<tr>
<td>Maximo Mobile Informer maintenance and support</td>
<td>On-going</td>
<td>FM &amp; Priyanka</td>
<td></td>
</tr>
<tr>
<td>Tririga Asset data import into Maximo</td>
<td>On-going</td>
<td>FM &amp; Priyanka</td>
<td></td>
</tr>
</tbody>
</table>

**Recent Activities:**
- PROD version of Informer Mobile has been deployed to additional users within the month of May.

**Risks / Mitigation Plans:**
- None
Summary: Production enhancements & bug fixes

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Recent Activities:
- None

Risks / Mitigation Plans:
- None
## Summary

Production enhancements & bug fixes

### Task Details

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<tr>
<th>Task</th>
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</tr>
</thead>
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<tr>
<td>HR app maintenance</td>
<td></td>
<td>On-going</td>
<td>Zerak Saleh</td>
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### Recent Activities

- None

### Risks / Mitigation Plans

- None

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**Summary:** Production enhancements & bug fixes

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<tbody>
<tr>
<td>Upgrade EFI Digital Storefront</td>
<td>Scheduled for April 2019</td>
<td>Pending</td>
<td>Gina Webb &amp; Sandy Ursic</td>
</tr>
<tr>
<td>Upgrade EFI PrintSmith Vision</td>
<td>Scheduled for April 2019</td>
<td>Pending</td>
<td>Gina Webb &amp; Sandy Ursic</td>
</tr>
<tr>
<td>Update Meter Read website</td>
<td>REQ0091154 5/11/2018</td>
<td>Pending – No status provided by ITS</td>
<td>Gina Webb</td>
</tr>
<tr>
<td>Imprints website upgrade</td>
<td>Move to CMS format</td>
<td>Pending - Working with Colleen</td>
<td>Gina Webb &amp; Sandy Ursic</td>
</tr>
<tr>
<td>Add machine selections to Imprints website</td>
<td>Will wait until CMS format is completed</td>
<td>Pending</td>
<td>Gina Webb</td>
</tr>
</tbody>
</table>

**Recent Activities:**
- None

**Risks / Mitigation Plans:**
- None
Summary: Production enhancements & bug fixes

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Recent Activities:
- None

Risks / Mitigation Plans:
- None
Summary: Production enhancements & bug fixes

None

Recent Activities:
• None

Risks / Mitigation Plans:
• None
Summary: Production enhancements & bug fixes

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<tr>
<td>Month-end Recharge: Process month-end recharge</td>
<td></td>
<td>On-Going</td>
<td>Joe File</td>
</tr>
<tr>
<td>Students and Employees records integration with T2</td>
<td></td>
<td>On-Going</td>
<td>Zerak Saleh</td>
</tr>
<tr>
<td>Students’ parking permits charges task</td>
<td></td>
<td>On-Going</td>
<td>Zerak Saleh</td>
</tr>
<tr>
<td>Coupon codes application support</td>
<td></td>
<td>On-Going</td>
<td>Zerak Saleh</td>
</tr>
<tr>
<td>Temporary Lease and Permanent Displacement Request</td>
<td></td>
<td>On-Going</td>
<td>Zerak Saleh</td>
</tr>
<tr>
<td>Pedal Club Shower Access data integration with T2</td>
<td></td>
<td>Finished</td>
<td>Zerak Saleh</td>
</tr>
<tr>
<td>Permit Renewal Conversion 2019 import into T2</td>
<td></td>
<td>Finished</td>
<td>Zerak Saleh</td>
</tr>
</tbody>
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Recent Activities:  
- None

Risks / Mitigation Plans:  
- None